



Ministry of Education
SINGAPORE

TUITION GRANT & SCHOLARSHIPS (TG&S)

TUITION GRANT APPLICANT & RECIPIENT GUIDE

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1 IMPORTANT NOTES

1. The Tuition Grant and Scholarships (TG&S) is a portal for Tuition Grant (TG) applicants to submit their application and complete the necessary formalities to be successfully awarded with TG under the TG scheme or Service Obligation (SO) scheme.
2. Grant recipients can also use the portal to submit the following requests:
 - a) **TG Recipient Updates:** Update own and sureties contact details
 - b) **Change of Surety:** Apply to change the surety for the agreement.
 - c) **Employment Updates:** Submit employment updates during the bond period.
 - d) **Application for Bond Buy-out:** Apply to buy out the bond.
 - e) **Application for Bond Deferment:** Apply to defer bond.
3. All TG applicants or recipients must visit the TG&S portal at <https://tgs.moe.gov.sg> to submit their application or requests. Applicants will be required to activate your account through a password reset, and will receive an email with the security code to complete the account activation process.
4. Each program in the TG&S portal requires you to fill out forms where each form is referred to as a task. You may complete the tasks in a particular program in any order. The following instructions apply to all tasks across the TG&S portal.
 - a) Read the task instructions on the screen carefully before entering data.
 - b) Click **SAVE & CONTINUE EDITING** to save the information as a draft OR
 - c) Click **MARK AS COMPLETE** if there are no other changes.

SAVE & CONTINUE EDITING

MARK AS COMPLETE

2 REGISTRATION AND LOGIN

TG applicants and recipients can access the TG&S system as follows:

1. Visit TG&S at <https://tgs.moe.gov.sg/>
2. Click on the box for **Tuition Grant applicants and recipients**.

Tuition Grant & Scholarships

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SINGAPORE

Tuition Grant & Scholarships

i To all users: Always log in through this homepage. Attempting to log in directly from other pages may cause login issues.

Tuition Grant applicants & recipients
under MOE Tuition Grant Scheme or Service Obligation Scheme.
Log in here to apply or manage your details.

Scholarship applicants & recipients
If you are applying for or are an existing recipient of a scholarship.
Register or log in here.

3. You will have an option to log in with Singpass or email.

Tuition Grant & Scholarships

 Ministry of Education
SINGAPORE

Tuition Grant & Scholarships

Tuition Grant applicants & recipients

i Existing grant recipients: Please note that past records will progressively be available for viewing from May 2024.

Grant recipients may access the user guide for information on navigating the system at <https://go.gov.sg/tgr-userguide>. For enquiries, you may write to the Tuition Grant Section via <https://go.gov.sg/tg-enquiry>.

If you have Singpass

Log in with Singpass

New Tuition Grant applicants must log in with Singpass.

If you do not have Singpass

Log in with email

Please contact us at <https://go.gov.sg/tg-enquiry> if you've forgotten your registered email.

IMPORTANT:

- **NEW TG and SO applicants who log in for the first time MUST** log in via Singpass to complete and submit their applications. Subsequently, they can log in via Singpass or email
- Existing grant recipients can log in via Singpass or email.

2.1 Singpass login

NEW TG and SO applicants MUST log in via Singpass. Existing grant recipients can opt to log in using Singpass too. Please follow these steps:

- a) Click **Singpass login**.
- b) Log in with Singpass by scanning the QR code or using the password login.

A Singapore Government Agency Website [How to identify](#)

singpass 

Download apps from the official app stores ^

Please install the Singpass app from the official app stores only: Apple App Store, Google Play Store or Huawei AppGallery. Check that the app developer is "Government Technology Agency" before downloading.

Log in with Singpass

Your trusted digital identity

Singpass app Password login

Scan with Singpass app to log in



singpass

[Register for Singpass](#)

[Download Singpass app](#)

- c) If your information has not been verified previously, you will be prompted to confirm your names and email.

Register as a new user

Given name*

Family name*

Email*

Nric



Register

- d) A security code will be emailed to you. Please check your email to get the code.

Two-step Verification

We have sent a security code to your email address. Please enter the code below to continue.

Continue

If you enter the code correctly, you will see the applicant portal's landing page.

2.2 Email login (First-time login)

Existing grant recipient can refer to the following instructions to log into your account using your email. You must reset your password if you are using email login for the first time. Please follow the instructions below:

- a) Click **Email login**.
- b) Click **Reset my password**.

Login

[Reset my password](#)

40 + 27

Login

- c) Enter your email address and the correct answer for the equation provided. Click **Continue**.

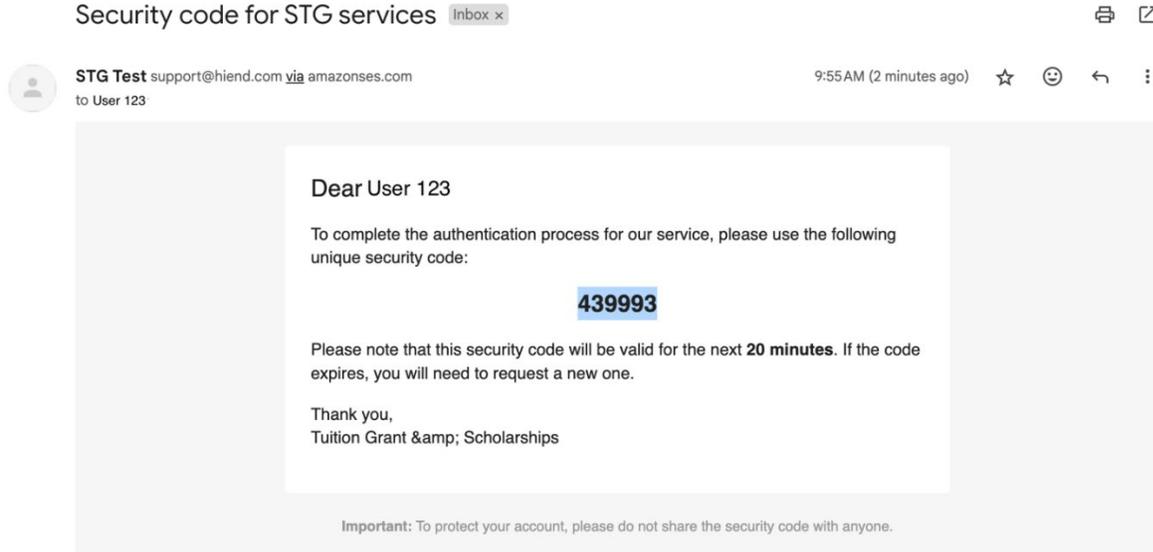
Reset Password

Please enter the email address that you used to create your account. We will send you instructions on how to reset your password.

21 + 35

Continue

d) You will receive a security code by email.



e) Enter your new **Password** and the **Security Code** that you have received by email. Click **Update Password**.

Reset my password

We have sent a security code to your email address. Please enter the code below to continue.

Email
user123@hiend.com

Password*

Password confirm*

Security Code*

Your password must contain at least:

- 12 characters
- One uppercase letter
- One lowercase letter
- One number
- Optional: one special character

Cancel Update Password

f) Login with the new password.

2.3 Email Login (Subsequent logins)

TG recipients who have successfully reset their password can proceed to log in as follows:

- a) Access the TG&S portal through <https://tgs.moe.gov.sg>.
- b) Click **Log in to your account**.
- c) Enter your email address and password. Click **Login**.

Login

[Reset my password](#)

40 + 27 ↻

- d) You will receive a security code by email. Enter the code and click **Continue**.

Two-step Verification

We have sent a security code to your email address. Please enter the code below to continue.

3 GRANT APPLICATION

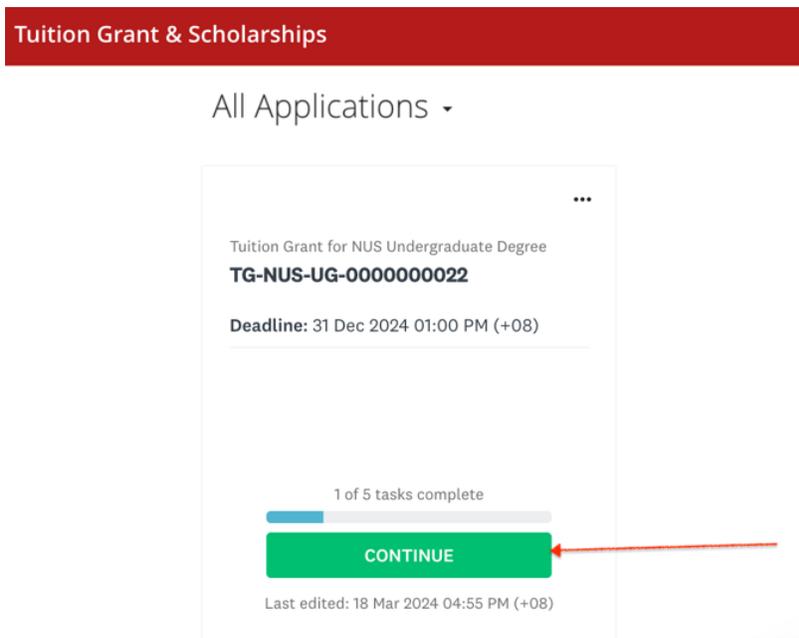
If you would like to accept the TG/ SO tuition grant offered by your Institute of Higher Learning (IHL), you must submit and complete your application by signing the agreement via the TG&S portal. You will be able to see the application details when you log into your account.

3.1 Access Application

The application is listed on the home screen when you login. Alternatively, you can click the **My Applications** link in the top menu bar to see this screen.



a) Click **CONTINUE** to edit the application.



- b) The application screen displays a list of tasks you are required to complete before you can submit the application. The **Personal particulars** task has already been completed based on the information provided by your IHL. All other tasks must be completed before you can submit the application.

1 of 5 tasks complete

Last edited: 18 Mar 2024 05:03 PM (+08)

REVIEWSUBMIT

Deadline: 31 Dec 2024 01:00 PM (+08)

Tuition Grant for NUS Undergra... [🔗](#) Preview ⋮

TG-NUS-UG-0000000022

APPLICATION ACTIVITY

Your tasks

<input checked="" type="checkbox"/>	 Personal particulars Cannot be modified	>
<input type="checkbox"/>	 Student's contact	>
<input type="checkbox"/>	 First surety	>
<input type="checkbox"/>	 Second surety	>
<input type="checkbox"/>	 Declaration	>

3.1.1 Personal particulars

You can click the **Personal particulars** task to verify the details.

Tuition Grant & Scholarships Pages ▾ Programs My Applications Karen Chong ▾

[← Back to application](#)

Tuition Grant for NUS Undergraduat...
TG-NUS-UG-000000022
ID: TG-NUS-UG-000000022

- ✔ Personal particulars
Cannot be modified >
- Student's contact
- First surety
- Second surety
- Declaration

1 of 5 tasks complete

Last edited: 18 Mar 2024 05:03 PM (+08)

REVIEWSUBMIT

Deadline: 31 Dec 2024 01:00 PM (+08)

✔ Personal particulars Completed 18 Mar 2024 05:03 PM (+08) Read only ⋮

Task instructions [Hide](#)

The information below was furnished by your institute. In the event of any inaccuracies, please contact your institute for rectification.

Identity details

Full name	Karen chng
NRIC/FIN	S0933410F
Gender	Female
Date of birth	01/02/2009
Citizenship	MALAYSIAN
Singapore PR	Yes

Admission details

Institute	National University of Singapore
Admission year	2022
Matriculation number	12345677
Course	Engineering

3.1.2 Students contact

Enter your contact details and upload the relevant **Supporting documents**.

[← Back to application](#)

Tuition Grant for NUS Undergraduat...
TG-NUS-UG-000000029
ID: TG-NUS-UG-000000029

- Personal particulars
Cannot be modified
- Student's contact** >
- First surety
- Second surety
- Declaration

1 of 5 tasks complete

Last edited: 14 Apr 2024 11:07 AM (+08)

[REVIEW](#) [SUBMIT](#)

Deadline: 31 Dec 2024 01:00 PM (+08)

Student's contact ...

Task instructions [Hide](#)

Please ensure that your contact information is up to date. To edit saved information, click the above icon with 3 dots, and select Edit.

Identity details

Passport number

Agreement signing

Students must sign the agreement with their Singpass app.

Singpass app

[Clear](#)

Contact information

Please keep your email `STG_LP_A006@hiend.com` up-to-date on your profile.

Mobile number

Home country address

Please do not use your hostel address.

Country

Address line 1

Address line 2

City/Town

3.1.3 First Surety

Enter the details of the individual who agreed to act as your first surety.

[Back to application](#)

Tuition Grant for NUS Undergraduat...
TG-NUS-UG-000000029
ID: TG-NUS-UG-000000029

- Personal particulars
Cannot be modified
- Student's contact
- First surety
- Second surety
- Declaration

1 of 5 tasks complete

Last edited: 14 Apr 2024 11:07 AM (+08)

[REVIEW](#) [SUBMIT](#)

Deadline: 31 Dec 2024 01:00 PM (+08)

First surety

Task instructions [Hide](#)

A surety is a person who jointly assumes the liability if you fail to fulfil your Tuition Grant (TG) bond obligation.

Your sureties:

- (a) Must be **above 21 and below 65** years of age.
- (b) Must **not** be an **undischarged bankrupt**.
- (c) Can be of **any nationality**.
- (d) Must **not** be a TG applicant or recipient with outstanding TG obligation.

Notes:

- (a) You cannot be your own surety. You are encouraged to get your immediate family to be your sureties.
- (b) You should not nominate someone who is a surety of another grant recipient who has not served their bond obligations.
- (c) If you have signed the grant agreement with 2 sureties for your polytechnic grant bond, the same sureties can also sign the grant agreement for your university grant bond if they meet the above criteria.

Identity details

Full name

Gender Female Male

Date of birth

Citizenship

Singapore PR Yes No

3.1.4 Second Surety

Please repeat the same for the second surety.

3.1.5 Declaration

Read the declaration statement carefully before checking the box to make your declaration and complete this task.

[← Back to application](#)

Tuition Grant for NUS Undergraduat...
TG-NUS-UG-0000000022
ID: TG-NUS-UG-0000000022

- Personal particulars**
Cannot be modified
- Student's contact**
- First surety**
- Second surety**
- Declaration** >

1 of 5 tasks complete

Last edited: 18 Mar 2024 05:03 PM (+08)

REVIEW **SUBMIT**

Deadline: 31 Dec 2024 01:00 PM (+08)

Declaration

Declaration by applicant

I declare that my sureties meet the stipulated criteria.

I declare that all the information provided in this online form is true and accurate to the best of my knowledge, and I have not deliberately omitted any relevant fact.

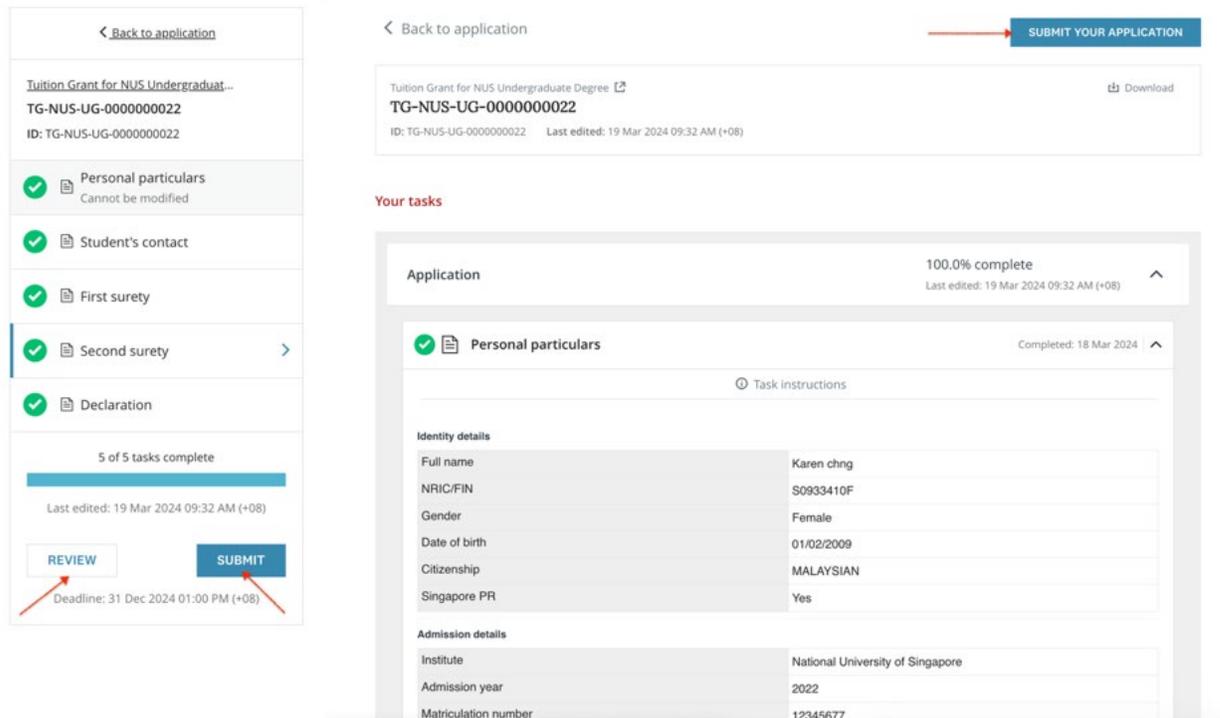
I understand that the Government Subsidy will be withdrawn from me, and I will render myself liable to appropriate action should I be granted the subsidy base on the above information, which later turns out to be false or inaccurate.

I have read and agreed to the declaration.

SAVE & CONTINUE EDITING **MARK AS COMPLETE**

3.2 Review and Submit Application

- a) Once all tasks are marked as complete, click **Review** to review your application and check that all information provided is correct.
- b) Proceed to submit your application by clicking the **Submit** button on the Application screen or the **Submit Your Application** button on the Review screen.

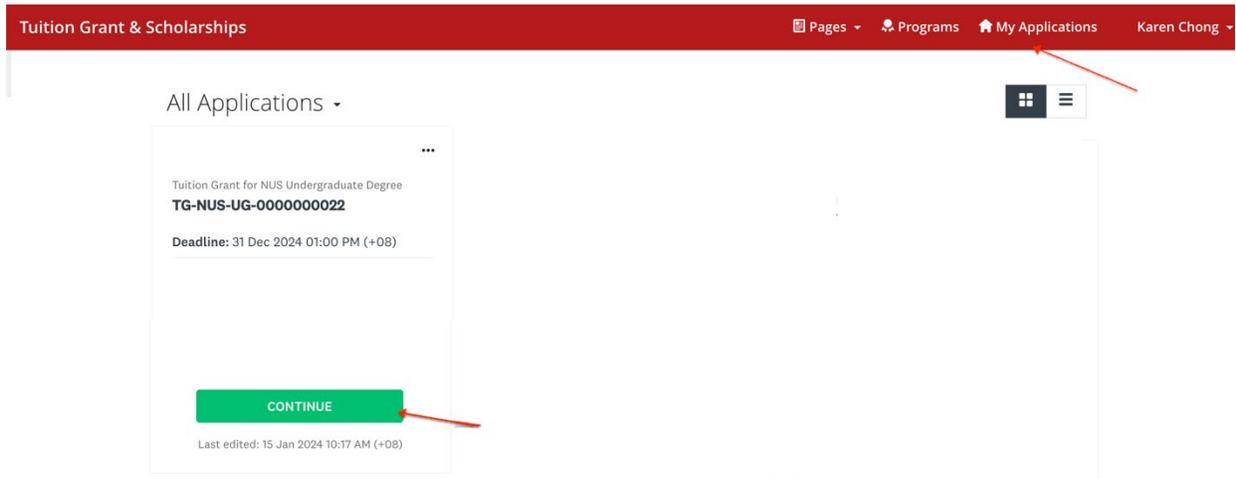


- c) You will receive an email notification confirming that your application has been submitted successfully.
- d) You and your sureties will receive email notifications to sign the agreement digitally after the application window has closed. The link to the digital agreement and signing instructions will be included in the email.

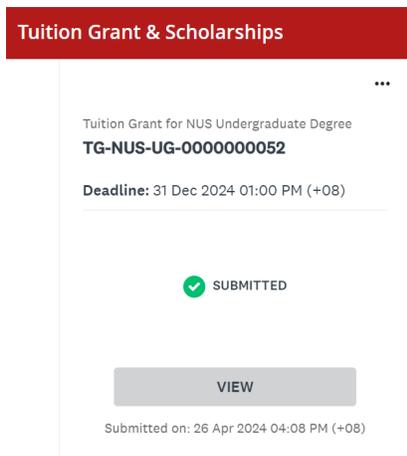
3.3 Edit Application

If you were not able to complete your application in one sitting or would like to make changes to a submitted application (during the application window), you can retrieve the application from your account.

- a) You will see the application listed on your dashboard after login. Click on **Continue**. You can now continue to complete and submit your application.



- b) You will see the application listed on your dashboard after login. Click on **View**. You can now select the task to make changes.



To make changes to a task that you have already marked as complete.

1. Click on the specific task of the application that you want to edit.
2. Click on the “ ” located at the top rightmost of the application screen and click on **Edit** from the options.
3. Once all edits are made and no further changes are expected, click on **Mark As Complete**.

[← Back to application](#)

Tuition Grant for NUS Undergraduat...
TG-NUS-UG-000000029
ID: TG-NUS-UG-000000029

- Personal particulars
Cannot be modified
- Student's contact
- First surety
- Second surety
- Declaration** >

2 of 5 tasks complete

Last edited: 3 May 2024 07:55 AM (+08)

REVIEW **SUBMIT**

Deadline: 31 Dec 2024 01:00 PM (+08)

Declaration
Completed 3 May 2024 07:55 AM (+08)

Declaration by applicant

I declare that my sureties meet the stipulated criteria.

I declare that all the information provided in this online form is true and accurate to the best of my knowledge and I have not deliberately omitted any relevant fact.

I understand that the Government Grant will be withdrawn from me, and I will render myself liable to appropriate action should I be awarded the grant based on the above information, which later turns out to be false or inaccurate.

Responses Selected:

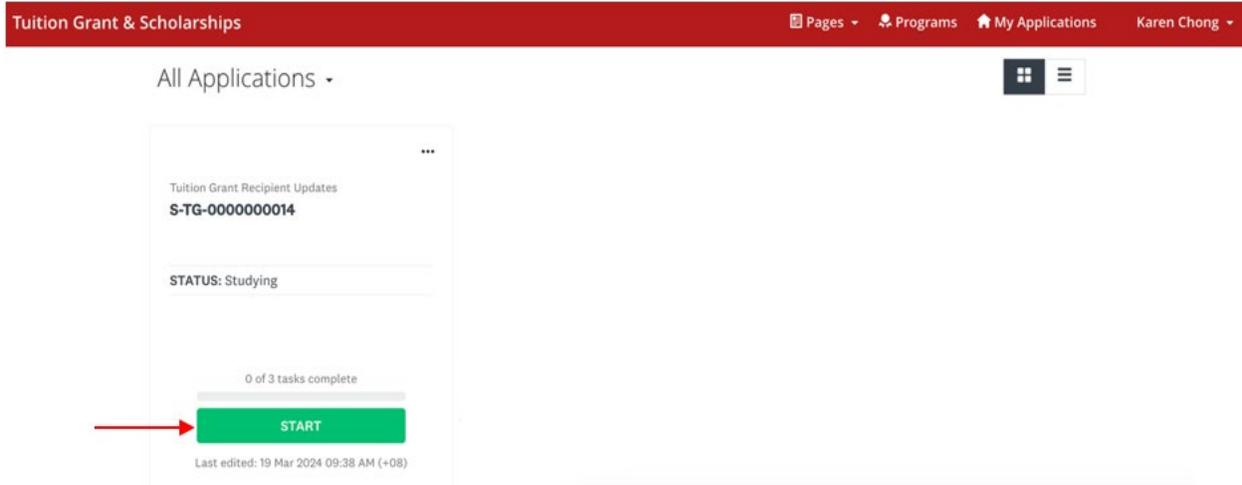
I have read and agreed to the declaration.

Download
Reset
Edit

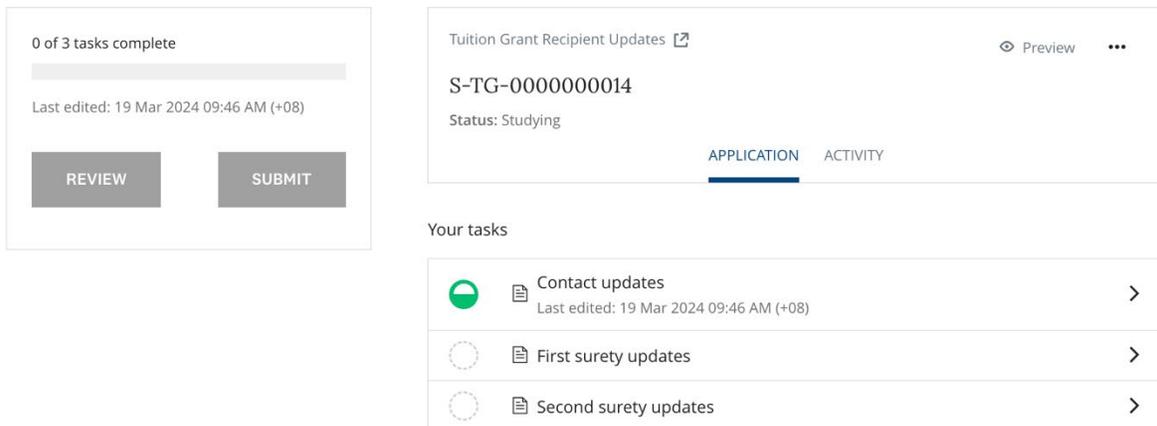
4 TG RECIPIENT UPDATES

After you have been awarded with TG, please update your contact information and your sureties' whenever there are changes. You can do so via the **Tuition Grant Recipient Updates** program. This program is available to all Grant recipients after they log into their account.

Click **START** to begin updating contact details.



Click on the relevant task to select the party for whom the contact details are to be updated.



4.1 Contact updates

Please enter your new contact details.

[← Back to application](#)

[Tuition Grant Recipient Updates](#)
S-TG-0000000014
ID: S-TG-0000000014 | Status: Studying

 [Contact updates](#) >

 [First surety updates](#)

 [Second surety updates](#)

0 of 3 tasks complete

Last edited: 19 Mar 2024 09:53 AM (+08)

[REVIEW](#) [SUBMIT](#)

 [Contact updates](#) [Reuse data](#)  

 [Task instructions](#) [Hide](#)

Please ensure that your contact information is up to date. To edit saved information, click the above icon with 3 dots, and select Edit.

Contact information

Please keep your email karen_chong@hiend.com up-to-date on your profile.

Mobile number

Home country address

Please do not use your hostel address.

Country

Address line 1

Address line 2

City/Town

State/Province

Postal code

Singapore address

Country

Address line 1

4.2 Surety updates

If there is a change in the contact details for your first and/ or second surety, you can use the corresponding tasks to update the details accordingly.

Please enter the new contact details of the surety, then click **MARK AS COMPLETE**.

The image shows two side-by-side screenshots of a web application interface. The left screenshot displays a navigation menu for 'Tuition Grant Recipient Updates' with the ID 'S-TG-0000000014' and status 'Studying'. It lists three tasks: 'Contact updates', 'First surety updates' (highlighted with a blue bar and a red arrow), and 'Second surety updates'. A progress bar shows '0 of 3 tasks complete' and the last edit time is '19 Mar 2024 09:54 AM (+08)'. 'REVIEW' and 'SUBMIT' buttons are at the bottom. The right screenshot shows the 'First surety updates' task page. It includes a 'Reuse data' button, 'Task instructions Hide', and instructions: 'You are strongly encouraged to get your family members to be your sureties. You cannot be your own surety. Your surety must fully satisfy the conditions below to be a surety. (a) Above 21 and below 65 years of age (as of the signing date for the grant agreement), and (b) Not a bankrupt. The surety is jointly and severally liable to pay damages if the student breaches any of the conditions under the grant agreement.' Below this, there are sections for '(first surety)' with an 'Edit' icon, 'Contact information' with email and mobile number input fields, and 'Home country address' with a country dropdown menu set to 'MALAYSIA'.

Proceed to submit the update by clicking the **Submit** button.

Note: You can only update the contact details of your sureties via these tasks. If you wish to change your surety, please submit a [Change of Surety](#) request via the TG&S portal.

5 CHANGE OF SURETY

Grant recipients can submit a request to change either one or both sureties via the TG&S portal. If approved, you and the appointed sureties must sign a variation agreement.

To submit a request:

- a) Login to the TG&S portal and click the **Programs** menu option.
- b) Locate the **Change of Surety** program and click **MORE**.

The screenshot displays the Tuition Grant & Scholarships (TG&S) portal interface. At the top, a red navigation bar contains the text 'Tuition Grant & Scholarships' on the left and 'Pages', 'Programs', 'My Applications', and 'Karen Chong' on the right. Below this, a white header area features the Ministry of Education Singapore logo and a search bar labeled 'Search programs..'. The main content area is titled 'Eligible Programs' and contains four program cards. The 'Change of Surety' card is highlighted with a red arrow pointing to its 'MORE >' button. The other cards are 'Application for Bond Deferment', 'Employment Updates', and 'Singapore-Industry Scholarship (SgIS) Mid-Term (Overseas)'. Each card includes a brief description and a 'MORE >' button.

Eligible Programs ▾

Application for Bond Deferment
Defer your Tuition Grant bond to pursue further studies, work overseas, or serve National Service.
[MORE >](#)

Employment Updates
You need to update your employment status and information as you serve your bond obligation.
[MORE >](#)

Change of Surety
Changing of sureties after signing the agreement.
[MORE >](#)

Singapore-Industry Scholarship (SgIS) Mid-Term (Overseas)
Accepting applications from 15 Jan 2023 12:00 AM (+08) to 21 Mar 2024 11:59 PM (+08)
Singapore citizens who are currently pursuing their full-time undergraduate studies in an overseas university are eligible for the SgIS Mid-Term (Overseas) scholarship.
[MORE >](#)

c) Read the instructions. If you wish to proceed, click APPLY.

Change of Surety

IMPORTANT: To update the contact details of your current surety, simply make the changes in your Tuition Grantee Updates record. There's no need to submit a separate request for a change of surety.

You are only allowed to submit the request once, to change either one or both of your sureties.

The processing time is usually 3 to 4 weeks. If your request is approved, we will contact you to arrange for the signing of a Variation Agreement.

Who must sign the Variation Agreement:

- If changing one surety, you are required to sign it with the remaining surety and the new surety.
- If changing both sureties, you are required to sign it with the two new sureties.

APPLY



d) A new submission with a case ID is created. You are required to complete the following tasks.

0 of 3 tasks complete

Last edited: 19 Mar 2024 10:32 AM (+08)

REVIEW

SUBMIT

Change of Surety [🔗](#)[👁️ Preview](#) [⋮](#)

C-TG-SU-0000000016

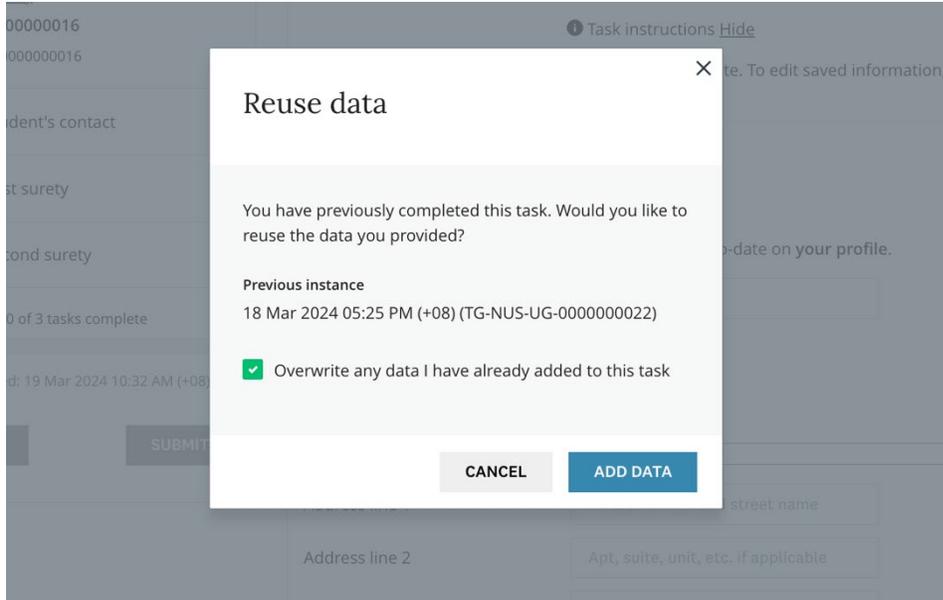
APPLICATION ACTIVITY

Your tasks

<input type="radio"/>	📄 Student's contact	>
<input type="radio"/>	📄 First surety	>
<input type="radio"/>	📄 Second surety	>

5.1 Reuse data

The **Reuse data** pop-up is shown when you access any of the tasks. This allows you to copy the data entered previously when you applied for TG. Click **ADD DATA** to reuse some of the old data for this application and edit where necessary.



5.2 Students contact

Enter your contact details and upload the relevant supporting documents.

[← Back to application](#)

[Change of Surety](#)
C-TG-SU-0000000016
ID: C-TG-SU-0000000016

 [Student's contact](#) >

 [First surety](#)

 [Second surety](#)

0 of 3 tasks complete

Last edited: 19 Mar 2024 10:39 AM (+08)

[REVIEW](#) [SUBMIT](#)

 [Student's contact](#) [Reuse data](#) ⓘ ...

📘 Task instructions [Hide](#)

Please ensure that your contact information is up to date. To edit saved information, click the above icon with 3 dots, and select Edit.

Contact information
Please keep your email karen_chong@hiend.com up-to-date on your profile.

Mobile number

Home country address
Please do not use your hostel address.

Country

Address line 1

Address line 2

City/Town

State/Province

Postal code

Singapore address

Country

Address line 1

5.3 Surety Details

If you intend to change the first surety, enter the details of the individual who would now act as your first surety. Else, you may update details of your first surety where necessary.

Repeat the same for your second surety.

[← Back to application](#)

Change of Surety
C-TG-SU-0000000016
ID: C-TG-SU-0000000016

  Student's contact

  First surety [>](#)

  Second surety

0 of 3 tasks complete

Last edited: 24 Mar 2024 03:59 PM (+08)

[REVIEW](#) [SUBMIT](#)

  First surety [Reuse data](#)  

 Task instructions [Hide](#)

You are strongly encouraged to get your family members to be your sureties. You cannot be your own surety.

Your surety must fully satisfy the conditions below to be a surety.

(a) Above 21 and below 65 years of age (as of the signing date for the grant agreement), and
(b) Not a bankrupt.

The surety is jointly and severally liable to pay damages if the student breaches any of the conditions under the grant agreement.

Current surety

If you are changing this surety, please fill out the form below with your new surety's details. To update information for your current surety, please complete the same form with the revised details.

Current surety's name

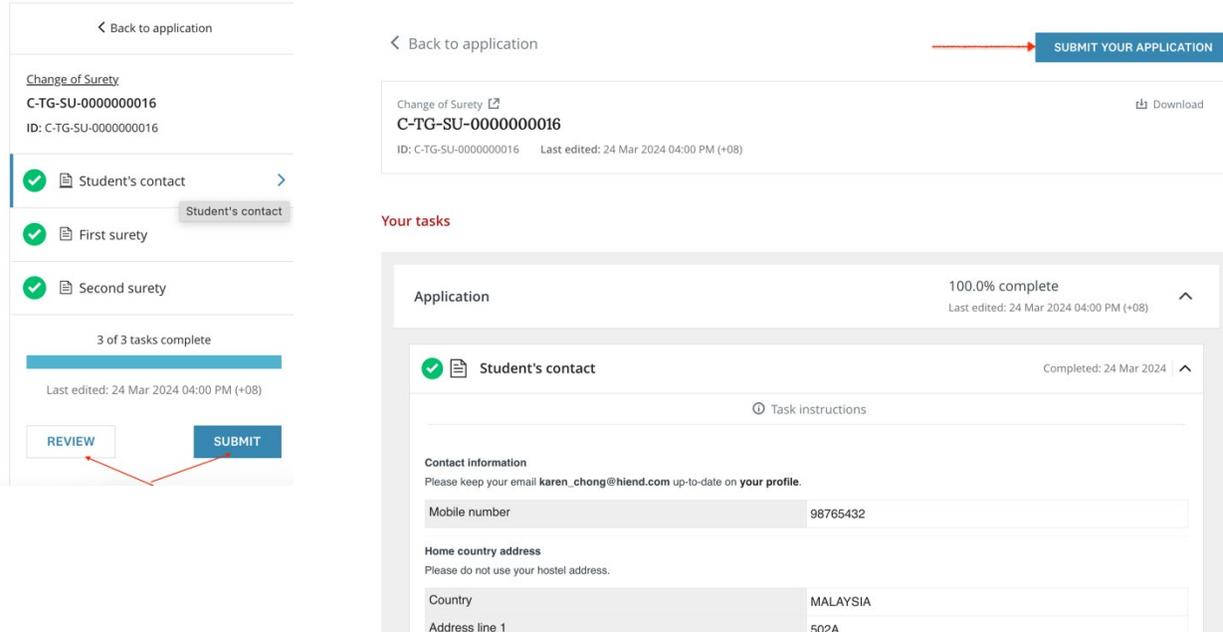
Change this surety Yes No

Identity details

Full name

5.4 Review and Submit Application

- a) Once all tasks are marked as complete, click **Review** to review your application and check that all information provided is correct.
- b) Proceed to submit your application by clicking the **Submit** button on the Application screen or the **Submit Your Application** button on the Review screen.



- c) You will receive an email notification confirming that your application has been submitted successfully.
- d) You and your sureties will receive email notifications to sign the agreement digitally. The link to the digital agreement and signing instructions will be included in the email.

6 EMPLOYMENT UPDATES

Grant recipients must update their employment details **every six months** or **immediately** when there is a change of employment.

To submit an employment update:

- a) Login to the TG&S portal and click the **Programs** menu option.
- b) Locate the **Employment Updates** program and click **MORE**.

The screenshot displays the Tuition Grant & Scholarships portal interface. At the top, a red navigation bar contains the text 'Tuition Grant & Scholarships' on the left and 'Pages', 'Programs', 'My Applications', and 'Karen Chong' on the right. Below this, a white header area features the Ministry of Education Singapore logo and a search bar labeled 'Search programs..'. The main content area is titled 'Eligible Programs' and contains two program cards. The first card is 'Application for Bond Deferment' with a description: 'Defer your Tuition Grant bond to pursue further studies, work overseas, or serve National Service.' and a 'MORE >' button. The second card is 'Employment Updates' with a description: 'You need to update your employment status and information as you serve your bond obligation.' and a 'MORE >' button. Red arrows point to the 'Programs' menu item in the navigation bar and the 'MORE >' button for the 'Employment Updates' program.

c) Read the instructions carefully. If you wish to proceed, click **APPLY**.

Employment Updates

When you submit an employment update, you will need to upload the following documents:

For your first job

You must upload a letter of certification from your employer. The letter should indicate the starting date of employment.

It should:

- Be printed on the company letterhead.
- Be signed by the HR manager or director.
- Include your full name and NRIC or FIN.
- Include the name, telephone number or email address of the contact person in the company.

You can refer to the [sample letter on your current employment](#).

When you change your job

You must upload 2 letters:

1. From your previous employer, a letter certifying the start and end date of employment.
2. From your new employer, a letter certifying the start date of employment.

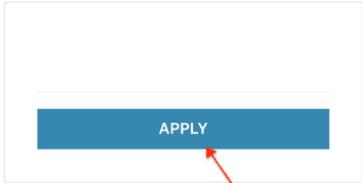
They should:

- Be printed on the company letterhead.
- Be signed by the HR manager or director.
- Include your full name and NRIC or FIN.
- Include the name, telephone number or email address of the contact person in the company.

You can refer to the following samples:

- [Sample letter on your resignation](#)
- [Sample letter on your current employment](#)

For local self-employment



d) A new submission with a case ID is created. You are required to complete the following tasks.

0 of 1 tasks complete

Last edited: 20 Mar 2024 11:55 AM (+08)

REVIEW **SUBMIT**

Employment Updates [🔗](#) 👁️ Preview ⋮

C-TG-EM-0000000062

APPLICATION ACTIVITY

Your tasks

 Employment details ➤

6.1 Employment Details

Enter the details of your employment accordingly.

< Back to application

[Employment Updates](#)
C-TG-EM-0000000062
ID: C-TG-EM-0000000062

Employment details

0 of 1 tasks complete

Last edited: 20 Mar 2024 11:55 AM (+08)

REVIEW SUBMIT

Employment details

Task instructions [Hide](#)

Please complete the fields below and ensure that the information provided is accurate and up-to-date. To edit saved information, click the icon with three dots above and select "Edit".

Company

Company name

Employment status

- I am currently working in this company
- I have stopped working in this company

Employment

For current employment, please enter today's date into the **Latest employment date**.

For past employment, please enter the last date of employment into the **Latest employment date**.

Start date

Latest employment date

Job details

Job title

Job type

- Full-time
- Part-time
- Self-employed

Note: Ensure you have entered the correct details before clicking **MARK AS COMPLETE**. The application will be submitted automatically after you marked the task as complete.

6.2 Submission and Follow-up

You can login to your account to check on the status of your employment update.

7 APPLICATION FOR BOND BUY-OUT

Grant recipients can submit a bond buy-out request via the TG&S portal. You will receive an email notification on your liquidated damages (LD) payable and the payment procedures.

To apply for a bond buy-out:

- a) Login to the TG&S portal and click the **Programs** menu option.
- b) Locate the **Application for Bond Buy-out** program and click **MORE**.

The screenshot displays the TG&S portal interface. At the top, a red navigation bar contains the text 'Tuition Grant & Scholarships' on the left and 'Pages', 'Programs', 'My Applications', and 'Karen Chong' on the right. Below this is the Ministry of Education Singapore logo. The main content area features a search bar with 'Application for Bond B' entered, a search icon, and a menu icon. Below the search bar, a card titled 'Application for Bond Buy-out' is shown, containing the text: 'You need to pay for the liquidated damages if there are changes to your course status or if you decide to buy out your bond.' A blue 'MORE >' button is located at the bottom right of the card. Below the card, the text '1 - 1 of 1 Programs' is displayed. Red arrows point to the 'Programs' menu item in the navigation bar and the 'MORE >' button in the card.

c) Read the instructions. If you wish to proceed, click **APPLY**.

Application for Bond Buy-out

In the event of the following circumstances, you will be subject to liquidated damages:

1. Withdraw from a course
2. Terminated from a course
3. Change of course without taking up tuition grant in your new course
4. Buy out bond while studying
5. Buy out bond while employed

Please review the conditions carefully and consider the implications before making decisions that could invoke these damages.

APPLY

d) A new submission with a case ID is created. You are required to complete the following task.

0 of 1 tasks complete

Last edited: 21 Mar 2024 09:47 AM (+08)

REVIEW SUBMIT

Application for Bond Buy-out [🔗](#) [👁️ Preview](#) [⋮](#)

C-TG-LD-0000000040

Status: Pending approval

APPLICATION ACTIVITY

Your tasks

[🕒 Request details](#) >

7.1 Request Details

Select the reason for requesting a bond buy-out and provide remarks if any.

← Back to application

Application for Bond Buy-out
C-TG-LD-0000000040
ID: C-TG-LD-0000000040 | Status: Pending approval

Request details

0 of 1 tasks complete

Last edited: 21 Mar 2024 09:47 AM (+08)

REVIEW SUBMIT

Request details

Reason of request

- Withdraw from a course
- Terminated from a course
- Change of course without taking up tuition grant
- Bond buy-out

Remarks
This field is optional.

SAVE & CONTINUE EDITING MARK AS COMPLETE

Note: Ensure you have entered the correct details before marking the task as complete. The application will be submitted automatically after you marked the task as complete.

Task confirmation

The task Request details will be locked once you complete it.

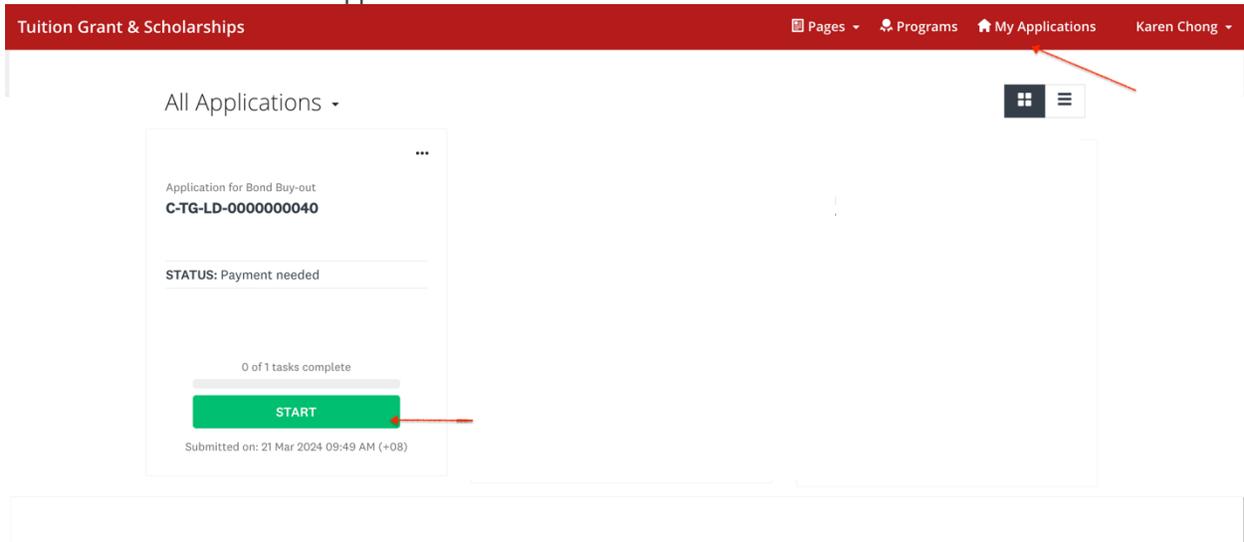
CANCEL COMPLETE TASK

7.2 Payment

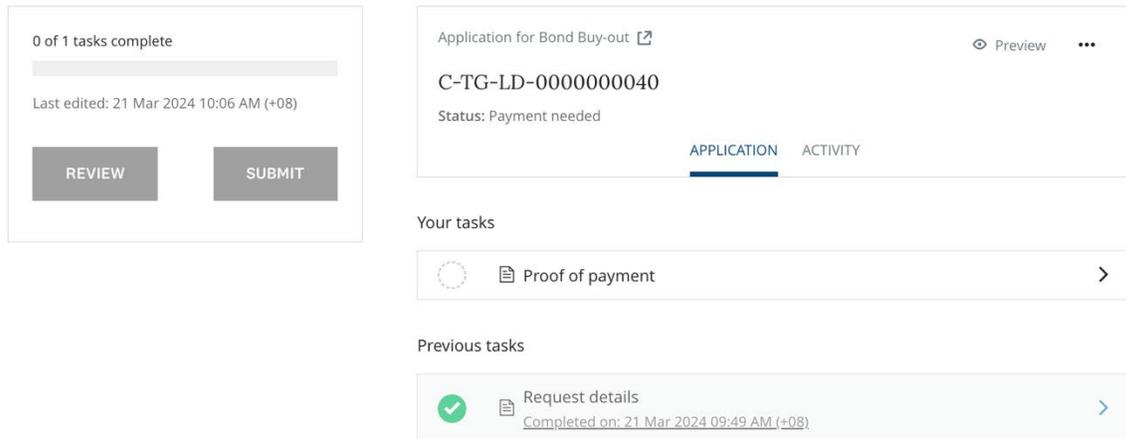
After your application has been processed, you will receive an email notification on your LD payable and the payment procedures.

You are required to login to the TG&S portal and submit your proof of payment. The application is listed on the home screen when you login. Alternatively, you can click **My Applications** on the top menu to view your application.

Click **START** to access the application.



You are required to complete the following task.



7.2.1 Request details

This task is read-only, to show the details of your originally submitted request.

[← Back to application](#)

Application for Bond Buy-out
C-TG-LD-0000000040
ID: C-TG-LD-0000000040 | Status: Payment needed

 Proof of payment

0 of 1 tasks complete

Last edited: 21 Mar 2024 10:06 AM (+08)

REVIEW SUBMIT

  Request details Read only 
Completed 21 Mar 2024 09:49 AM (+08)

Reason of request

Change of course without taking up tuition grant

Remarks

This field is optional.

ok

7.2.2 Proof of payment

You can view the details of payment due and upload your proof of payment (e.g. screenshot of successful fund transfer, remittance application etc.).

[← Back to application](#)

Application for Bond Buy-out
C-TG-LD-0000000040
ID: C-TG-LD-0000000040 | Status: Receipt & next payment

[Proof of payment](#) >

0 of 1 tasks complete

Last edited: 28 Mar 2024 08:19 AM (+08)

[REVIEW](#) [SUBMIT](#)

[Proof of payment](#) ⋮

Task instructions [Hide](#)

To edit saved information, click the icon with three dots above and select "Edit".

Please note that payment status will be updated in 30 days after receipt.

Payment 1

Total due	Due date	Amount received	Date received
10000	01/04/2024	0	

Proof of payment

You may upload multiple files. For continuity, please retain any previously submitted records - do not delete them.

Ensure your uploaded payment receipts clearly display the payer, payee, transaction amount, and payment reference number.

To modify previously saved information, scroll to the top of this page, click on the three-dot icon, and choose "Edit" from the options.

Minimum: 1 Maximum: 15 Max file size: 3 MB

[Upload a file](#) Accepted formats: .pdf, .jpg, .jpeg, .png

[SAVE & CONTINUE EDITING](#) [MARK AS COMPLETE](#)

Note: Ensure that you have uploaded the correct document before marking the task as complete. The application will be submitted automatically after you marked the task as complete.

7.3 Completion of bond buyout application

You will receive an email notification confirming the receipt of your payment. You will also receive another email notification confirming the completion of your bond buyout application if the full LD amount is received.

8 APPLICATION FOR BOND DEFERMENT

Grant recipients must submit their bond deferment request via the **Application for Bond Deferment** program in the TG&S portal.

To apply for a bond deferment:

- a) Login to the TG&S portal and click the **Programs** menu option.
- b) Locate the **Application for Bond Deferment** program and click **MORE**.

The screenshot displays the TG&S portal interface. At the top, a red navigation bar contains the text 'Tuition Grant & Scholarships' on the left and 'Pages', 'Programs', 'My Applications', and 'Karen Chong' on the right. Below this is the Ministry of Education Singapore logo. The main content area features a search bar with 'Application for Bond D' entered, a search icon, and a menu icon. Below the search bar, a card titled 'Application for Bond Deferment' is shown, with the description 'Defer your Tuition Grant bond to pursue further studies, work overseas, or serve National Service.' and a blue 'MORE >' button. At the bottom of the card, it indicates '1 - 1 of 1 Programs'.

c) Read the instructions. If you wish to proceed, click **APPLY**.

Application for Bond Deferment

Deferment to pursue further studies
You need to apply for deferment to pursue full-time further studies at Institutes of Higher Learning (IHLs) without tuition grant, in a private or an overseas institution. [Learn more.](#)

Deferment to work overseas
You might have to apply for deferment if you are posted overseas by a Singapore entity. [Learn whether you need to do so.](#)

Deferment to serve National Service
You must apply for deferment before your enlistment date if you are serving National Service (NS) in Singapore or your home country. [Learn more.](#)

Banker's Guarantee
You must place a Banker's Guarantee when applying for deferment of your Tuition Grant bond. Learn how it is calculated, the steps to apply and how to claim it back. [Learn more.](#)



d) A new submission with a case ID is created. You are required to complete the following task.

0 of 1 tasks complete

Last edited: 22 Mar 2024 12:03 PM (+08)

REVIEW SUBMIT

Application for Bond Deferment [🔗](#) 👁️ Preview ⋮

C-TG-DF-0000000066

APPLICATION ACTIVITY

Your tasks

🕒 Deferment details >

8.1 Deferment Details

Select the reason for your deferment request. Additional details may be required based on your reason for deferment.

Application for Bond Deferment
C-TG-DF-0000000066
ID: C-TG-DF-0000000066

Deferment details

0 of 1 tasks complete

Last edited: 22 Mar 2024 12:03 PM (+08)

REVIEW SUBMIT

Deferment details

Reason for deferment

- Local studies
- Overseas studies
- Overseas employment
- Local National Service
- Others

Deferment

Start date

End date

Duration in months 0

Address during deferment

Country

Address line 1

Address line 2

City/Town

State/Province

Note: Ensure you have entered the correct details before marking the task as complete. The application will be submitted automatically after you marked the task as complete.

Task confirmation

The task Deferment details will be locked once you complete it.

CANCEL COMPLETE TASK

8.2 Banker's Guarantee (BG)

After your application has been processed, you will receive an email notification on how to apply for a BG.

You can login to the TG&S portal and update the details after you have submitted your BG application to the bank. The application is listed on the home screen when you login. Alternatively, you can click **My Applications** on the top menu to view your application.

Click **START** to access the application.



You are required to complete the following task.

The detailed view of the application task card shows the following information:

- Progress: 0 of 1 tasks complete
- Last edited: 22 Mar 2024 12:14 PM (+08)
- Buttons: REVIEW, SUBMIT
- Application details: Application for Bond Deferment (ID: C-TG-DF-000000066), Preview link
- Navigation: APPLICATION (selected), ACTIVITY
- Your tasks: Banker's Guarantee (pending)
- Previous tasks: Deferment details (Completed on: 22 Mar 2024 12:09 PM (+08))

8.2.1 Deferment details

This task is read-only, to show the details of your originally submitted request.

[← Back to application](#)

[Application for Bond Deferment](#)
C-TG-DF-000000066
ID: C-TG-DF-000000066

 Banker's Guarantee

0 of 1 tasks complete

Last edited: 22 Mar 2024 12:14 PM (+08)

[REVIEW](#) [SUBMIT](#)

  **Deferment details**
Completed 22 Mar 2024 12:09 PM (+08) Read only 

Reason for deferment

Overseas studies

Deferment

Start date	01/06/2024
End date	01/01/2026
Duration in months	20

Address during deferment

Country	AUSTRALIA
Address line 1	100
Address line 2	CANNING HIGHWAY
City/Town	South Perth
State/Province	Western Australia
Postal code	2123

Further studies

Institute name	Murdoch University
Course of study	Masters in Computer Science

Supporting documents

For local or overseas studies, please upload the offer letter or acceptance letter from the overseas or local institution with the duration clearly stated.

For an extension of local or overseas studies, please upload the letter from the institution stating that more time is required to complete the course.

 SaveComplete.png

8.2.2 Banker's Guarantee (BG)

You can update the details of your BG received, if applicable.

Back to application

Application for Bond Deferment
C-TG-DF-0000000066
ID: C-TG-DF-0000000066

Banker's Guarantee

0 of 1 tasks complete

Last edited: 22 Mar 2024 12:14 PM (+08)

REVIEW SUBMIT

Banker's Guarantee

Banker's Guarantee

Issuing bank - Please select -

Reference number

Attachment

Please upload the Banker's Guarantee issued by your bank. If you've already arranged for your bank to issue/deliver the guarantee electronically, you can bypass this step and mark the task as complete.

Max file size: 3 MB

Upload a file Accepted formats: .pdf

SAVE & CONTINUE EDITING MARK AS COMPLETE

Note: Ensure you have uploaded the correct document before marking the task as complete. The application will be submitted automatically after you marked the task as complete.

Task confirmation

The task **Banker's Guarantee** will be locked once you complete it.

CANCEL COMPLETE TASK

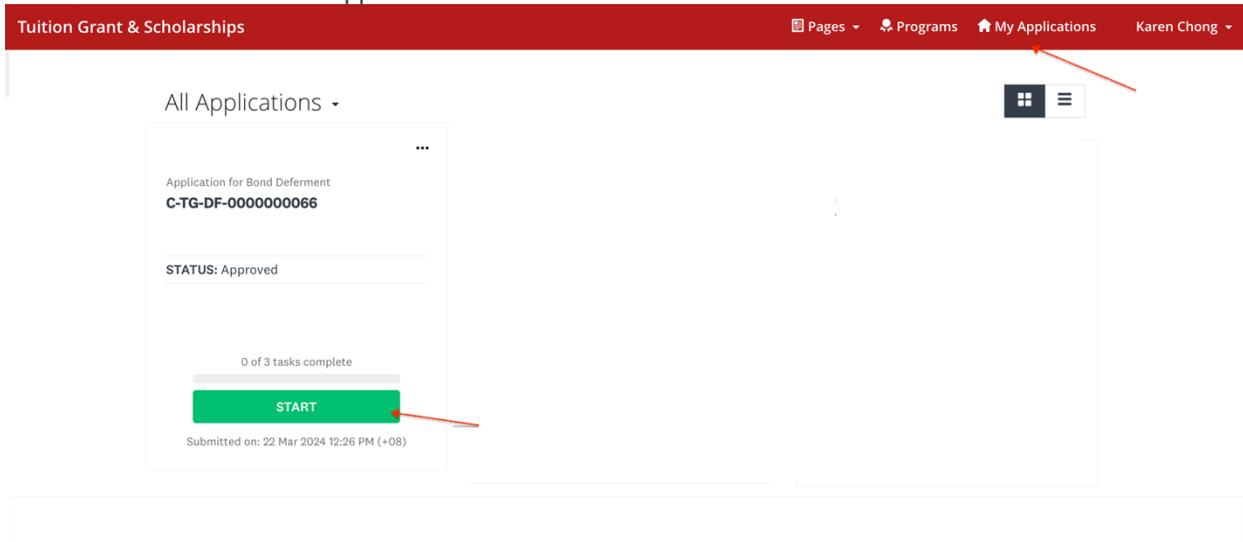
You will receive an email notification on the outcome of your deferment application.

8.3 Deferment

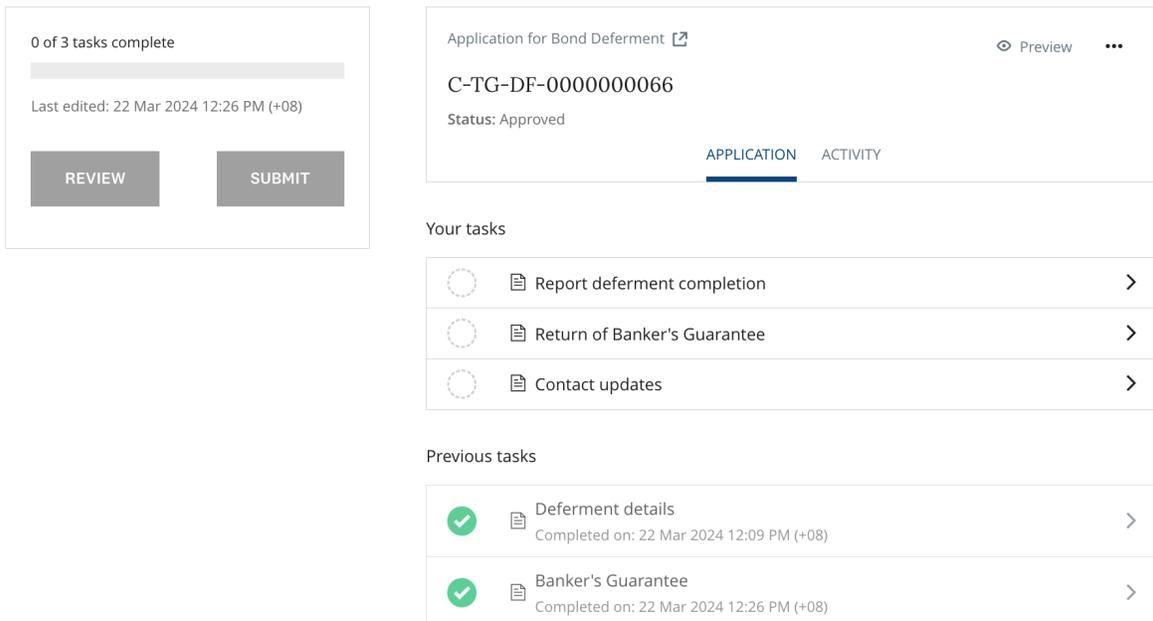
You are expected to update your status when your deferment ends and when you start serving your bond obligation.

If you wish to update your status towards the end of your deferment, you can login to the TG&S portal and access your deferment application. It will be listed on the **My Applications** screen with the status **Approved**.

Click **START** to access the application.



You will see three tasks listed on the **Application** screen.



8.3.1 Returning from deferment

You must complete this task at the end of your deferment. You may be required to enter further details based on your reason for deferment.

[← Back to application](#)

Application for Bond Deferment
C-TG-DF-0000000066
ID: C-TG-DF-0000000066 | Status: Approved

- Report deferment completion >
- Return of Banker's Guarantee
- Contact updates

0 of 3 tasks complete

Last edited: 22 Mar 2024 05:25 PM (+08)

[REVIEW](#) [SUBMIT](#)

[Report deferment completion](#) ⋮

Task instructions [Hide](#)

Please update your latest deferment status. To edit saved information, click the above icon with 3 dots, and select Edit.

✓ Draft saved

Deferment completion

Have you completed your deferment?

Yes No

[Clear](#)

Supporting documents

If you have completed your further studies, please upload your full transcript and proof of completion.

If you did not complete your further studies, please upload a course termination or withdrawal letter.

Minimum: 1 Maximum: 5 Max file size: 3 MB

[Upload a file](#) Accepted formats: .pdf, .jpg, .jpeg, .png

Declaration by applicant

I have to diligently seek employment in Singapore and serve any outstanding Tuition Grant bond.

Should I fail to serve my bond, my sureties and I will be liable for liquidated damages.

I have read and agreed to the declaration.

8.3.2 Contact updates

You should update your latest contact details upon your return to Singapore. You can reuse any data previously entered and edit where necessary.

[← Back to application](#)

Application for Bond Deferment
C-TG-DF-0000000066
ID: C-TG-DF-0000000066 | Status: Approved

- Report deferment completion
- Return of Banker's Guarantee
- Contact updates** >

0 of 3 tasks complete

Last edited: 22 Mar 2024 05:25 PM (+08)

REVIEW **SUBMIT**

Contact updates Reuse data ⓘ ...

Task instructions [Hide](#)

Please ensure that your contact information is up to date. To edit saved information, click the above icon with 3 dots, and select Edit.

Contact information

Please keep your email `karen_chong@hiend.com` up-to-date on **your profile**.

Mobile number

Home country address

Please do not use your hostel address.

Country

Address line 1

Address line 2

City/Town

State/Province

Postal code

Singapore address

Country

8.3.3 Return of Banker's Guarantee (BG)

You can request for the return of your BG after securing employment in Singapore.

[← Back to application](#)

[Application for Bond Deferment](#)
C-TG-DF-000000066
ID: C-TG-DF-000000066 | Status: Approved

- Report deferment completion
- Return of Banker's Guarantee >
- Contact updates

2 of 3 tasks complete

Last edited: 22 Mar 2024 05:33 PM (+08)

[REVIEW](#) [SUBMIT](#)

[Return of Banker's Guarantee](#) ⋮

Task instructions [Hide](#)

Please update your latest employment status. To edit saved information, click the above icon with 3 dots, and select Edit.

Return of Banker's Guarantee

Have you returned to Singapore and commenced employment, making you eligible to apply for the return of your Banker's Guarantee?

Yes No

[Clear](#)

Supporting documents

Please upload the following documents:

- a) Proof of return to Singapore, e.g., stamp on passport, boarding pass.
- b) Proof of employment in Singapore, e.g., employment certification letter, pay slip, CPF statement.

Minimum: 1 Maximum: 5 Max file size: 3 MB

1. .png [⋮](#)

[Upload another file](#) Accepted formats: .pdf, .jpg, .jpeg, .png

Declaration by applicant

8.3.4 Review and Submit

Once all tasks are marked as complete, click **Review** to review your application and check that all information provided is correct.

Proceed to submit your request for BG return by clicking the **Submit** button on the Application screen or the **Submit Your Application** button on the Review screen.

← Back to application

[Application for Bond Deferment](#)
C-TG-DF-0000000066
ID: C-TG-DF-0000000066 | Status: Approved

- ✓ Report deferment completion
- ✓ Return of Banker's Guarantee >
- ✓ Contact updates

3 of 3 tasks complete

Last edited: 22 Mar 2024 05:35 PM (+08)

[REVIEW](#) [SUBMIT](#)

← Back to application [SUBMIT YOUR APPLICATION](#)

Application for Bond Deferment [🔗](#)
C-TG-DF-0000000066 [Download](#)
ID: C-TG-DF-0000000066 Status: Approved Last edited: 22 Mar 2024 05:35 PM (+08)

Your tasks

Application 100.0% complete
Submitted on: 22 Mar 2024 12:11 PM (+08) ^

✓ **Deferment details** Completed: 22 Mar 2024 ^

Reason for deferment
Overseas studies

Deferment

Start date	01/06/2024
End date	01/01/2026
Duration in months	20

Address during deferment

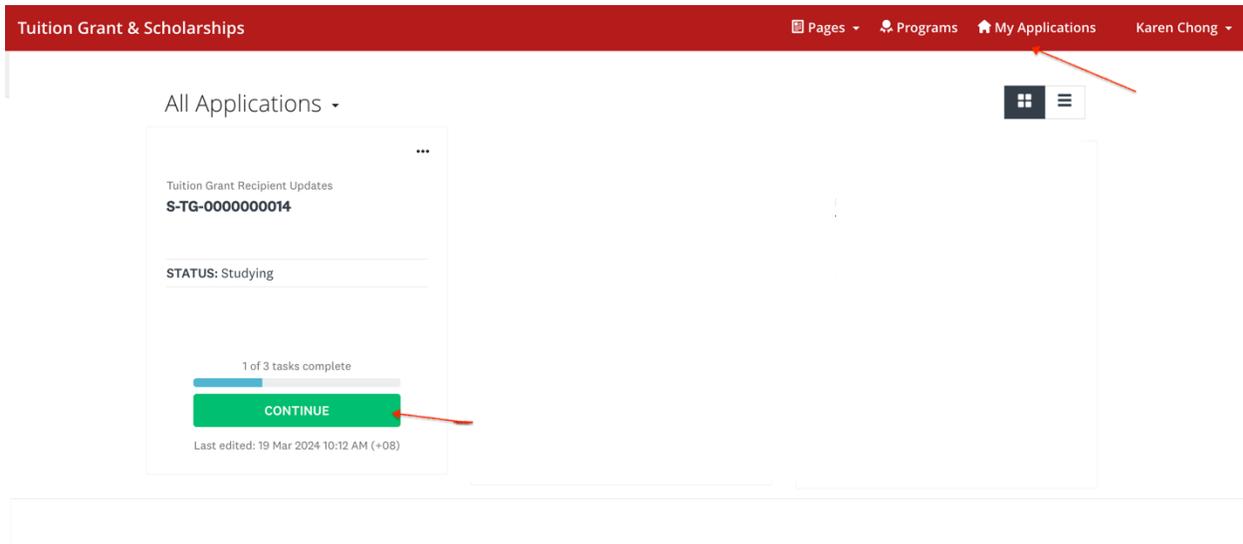
Country	AUSTRALIA
Address line 1	100
Address line 2	CANNING HIGHWAY

9 EDITING APPLICATIONS AND TASKS

9.1 Continue an existing application

If you are unable to complete your application in one sitting, you can login again to continue and complete the application.

You can locate the application listed on your dashboard after logging in. Click **Continue** to complete your application. Please remember to click **Submit** to submit your application before the deadline.



The screenshot displays the 'Tuition Grant & Scholarships' dashboard. The top navigation bar is dark red and contains the text 'Tuition Grant & Scholarships' on the left, and 'Pages', 'Programs', 'My Applications', and 'Karen Chong' on the right. Below the navigation bar, the main content area is titled 'All Applications'. A card for 'Tuition Grant Recipient Updates' is shown, with the ID 'S-TG-0000000014' and a status of 'Studying'. A progress bar indicates '1 of 3 tasks complete'. A prominent green 'CONTINUE' button is visible at the bottom of the card. A red arrow points to the 'CONTINUE' button, and another red arrow points to the 'My Applications' link in the top navigation bar.

9.2 Edit a completed task

Changes can be made within the application window to a task you have already marked as complete if the application is not submitted.

- Click on the specific task of the application that you want to edit.
- Click on " ⋮ " at the top rightmost of the application screen and click **Edit** from the dropdown options.
- Once all edits are made, click **MARK AS COMPLETE**.

The screenshot displays the 'Tuition Grant & Scholarships' application interface. At the top, a dark red navigation bar contains the text 'Tuition Grant & Scholarships' on the left and navigation links for 'Pages', 'Programs', 'My Applications', and 'STG Applicant 013' on the right. The main content area is split into two panels. The left panel, titled '< Back to application', shows a list of tasks under the heading 'Application for Bond Deferment C-TG-DF-0000000055'. The tasks are: 'Report deferment completion' (marked with a green checkmark and a right-pointing arrow), 'Return of Banker's Guarantee' (marked with a grey circle and a right-pointing arrow), and 'Contact updates' (marked with a grey circle and a right-pointing arrow). Below the list is a progress indicator showing '1 of 3 tasks complete' and a 'Last edited: 20 Mar 2024 11:38 AM (+08)' timestamp. At the bottom of the left panel are 'REVIEW' and 'SUBMIT' buttons. The right panel shows the details for the 'Report deferment completion' task, which was 'Completed 20 Mar 2024 11:38 AM (+08)'. It includes a 'Task instructions Hide' section with the text: 'Please update your latest deferment status. To edit saved information, click the icon with 3 dots, and select Edit.' Below this are two input fields: 'Deferment completion' with the value 'No' and 'Remarks' with the value '(No response)'. A dropdown menu is open over the task, showing options for 'Download', 'Reset', and 'Edit', with a red arrow pointing to the 'Edit' option.